



Board of Directors Meeting Agenda
March 16, 2016 7:00 pm Woollett Aquatics Center

1. Call to Order: John Allen - President
2. Approval of the February 11, 2016 Minutes
3. Treasurer's Report: Paul Holden
 - a. Budget vs. Actual to date /Balance Sheet
 - b. 2016 Employment Taxes – 10.15% - **team payroll checks due 5/23** meeting or via mail sooner - mail to 5319 University Dr., #302 92612
 - c. Some clean up of payroll accounts from previous years -teams with small credit will be notified ahead of 5/23
4. V.P. Facilities: Gregg Colbert
5. V.P./Website: Lizzie - Sponsorship
6. Commissioners of Officials: Darren Inouye (absent)
 - o Officials Training 2015:
 - Saturday, June 4 (8:30-10:30am)-location Las Lomas Community Park – 10 Federation Way, Irvine 92603
 - Teams that need training- COL, HP, NI, NP, NWP, QH, PP, SG, WB, WBY, WP
7. President League Update – John Allen
8. Executive Director's Report: Lizzie Howard
 - a. Team Unify Discussion-League
 - b. Jack's Fundraiser – Saturday, April 23 9am-8pm
 - c. Presidents to send coaching roster/coach contact info. to Jody Killion at coaches@irvineswimleague.org.
 - a. Please send using form on website, and previously sent
 - d. Coach Hiring Dates: 5/14, 5/19, 5/26
 - e. Treasurer Training
 - f. Stats training will be 5/16 OR 5/17
 - g. Registration update –450 swimmers 3/16/16. Last year, one week later we were at 723.
 - h. Liability insurance renewal-expiration is May 31
 - a. HOA, City and IUSD facilities will receive new certificate directly from the broker before expiration of existing policy.
 - b. Each team will get a copy of certificate via email as well.
 - i. Pentathlon Jobs
 - j. Champs Jobs

Adjournment: Next BOD Meeting: April 18, 2016 - 7:00pm Woollett



Board of Directors Meeting Agenda
February 11, 2016 7:00 pm Woollett Aquatics Center

- Call to Order: John Allen@7:14pm
- Approval of the September 14, 2015 Minutes-Approved.
- Treasurer's Report: Paul Holden
 - 2016 Budget Approval-Approved.

Revenue Stream is from registration, champs, Pentathlon. Stonegate team is not joining ISL this year so projected income will be short by \$4000, but will be approximately \$158,000.
 - Budget vs. Actual to date /Balance Sheet
 - 2015 Employment Taxes (Lizzie)
 - 10.15% - team payroll checks due 5/23 meeting or via mail sooner - mail to 5319 University Dr., #302 92612
 - Team Payroll Worksheet MUST BE EMAILED to Lizzie no later than 5/23
- V.P. Facilities: Gregg Colbert
- Website: Lizzie encourages teams to use ISL website.
 - Sponsorship Page/Program update
- Commissioners of Officials: Darren Inouye
 - Officials Training 2015: Recommend that officials be secured now.
 - Saturday, June 4 (8:30-10:30am)-location Las Lomas Community Park – 10 Federation Way, Irvine 92603
 - Teams that need training- COL, HP, NI, NP, NWP, QH, PP, SG, WB, WBY, WP
 - Officials-pay (Darren/Lizzie). Lizzie recommends that officials should be paid \$200.
 - Currently reviewing ISL DQ Practices
 - 2017 Season will likely see new ISLQ times to control size of Champs (assumes new teams)
- Executive Director's Report: Lizzie Howard
 - Stonegate Seahawks Status. Stonegate HOA decided to not approve swim team this year. Stonegate will likely join ISL next year.
 - Scholarships – form and procedure. Scholarship for each team is offered \$500 for scholarship needs. The entire ISL scholarship total for league is \$10,000. Deadline for submitting scholarship request is May 1, 2016.
 - New Rules:
 - Eligibility – Irvine Res, or attend school in Irvine. The physical address of swimmer must be in Irvine.

- Residency Verification – Registrars responsibility – Approx. 3 teams will be requested to submit per season. All teams will collect.
- Detach – 5/6 AND 7/8 EXEMPT. If swimmer doesn't detach and is on club team, swimmer would not be allowed to swim at Champs.
- 3 coaches above water/on deck 5-14 yrs., 1 coach for 15+ unless more than 20 swimmers, then 2 coaches required.
- Champs Eligibility – 2 meets AND 4 events. Pentathlon and time trials do not count towards champs eligibility.
- No Free or unorganized half time plays – suggested Fun Races or Parent Races
- Coaches
 - Form(on our website)to be used for submitting coaches to the league
 - Coaches Pay- Minimum wage - \$10/hr
 - Coaches Fees: 15+ background check \$7.95 each. Abuse Prevention for all NEW coaches \$14 each, Non-Swimmer Reg. fee \$20
- Coach Hiring Dates: 5/14, 5/19, 5/26
- Treasurer meeting 3/16 6:00pm Woollett
- Stats training will be 5/16 OR 5/17
- Registrar Training 3/8
 - 2/8 training – CS, COL, DF, GT, NP, PP, PS, TRH, VP, WBY attended
- Registration Fees (TEAMS)
- Banking Info
- Team Unify Update-11 teams signed up. \$300 introductory fee.
- Ribbon Order – Due 3/7/16 (form on website – forms>team tools. If team has new logo, please submit to Lizzie.
- Liability Insurance for coaches to give lessons – suggested: https://www.phly.com/productsfw/FWI_FitFacility.aspx
- First Champs Rep Meeting will be June 22, 6:30pm, Woollett
- Champs Jobs and Friday night Set Up
- Pentathlon – July 20 - Volunteers –Concessions, ready bench, timers. If family has swimmers in pentathlon, they will be asked to volunteer.

Adjournment: Next BOD Meeting: March 16, 7:00pm