

IRVINE SWIM LEAGUE
Board of Directors Meeting – February 20, 2014
6:30pm - Woollett Aquatics Center Agenda

Attending: College Park, Colony, Courtside, Greentree, Heritage Park, North Irvine, Northpark, Northwood Pointe, Oak Creek, Park Paseo, Portola Springs, Quail Hill, South Irvine, Turtle Rock Broadmoor, Turtle Rock Highlands, Village Park, Westpark, Woodbridge, Woodbury

Absent: Deerfield

1. Call to Order: Michelle Greenwalt @ 700pm

2. Approval of the October 1, 2013 Minutes-approved

3. Treasurer's Report: Kim Miller

a. ISL Budget YTD-2014 budget presented. Excellent year last year at Champs. Approximately \$1000 positive at champs. Overall Income is \$15000 positive. This year, there is no new team, therefore no software cost. Current balance is \$52,711.75.

2nd week of March, there will be new insurance estimates that may change budget. No plans to increase ISL fees. Facility rental for Champs: City of Irvine wants ISL to hire new life guard. Would like to decrease printing and reproduction costs.

ISL Budge presented-approved

i. Current Tax Rate to be included when funding Coaches' salaries: payroll tax rate 12.75% -SS 6.2%, Med rate 1.45%, SDI 1% (2013 rate, may change) SUI rate 4%, Training rate .1

4. V.P. Facilities: Gregg Colbert: not here

a. Champs Meet – August 16, 2014. We expect slight decrease in attendance due to later Champs date. No practices can begin until June 9, 2014 Monday.

5. VP Website – Position Open-Website currently managed by Michelle Greenwalt and Lizzie

a. Website Update: Calender of BOD meetings on there.

6. Commissioner of Officials – David Langlois

a. Officials Training 2013 – Weds, 6/11 6:30-8:30pm-Woollett Aquatics; 6/14 8:30-10:30am ~ at Strawberry Farms. Officials Training need to be updated every two years.

7. Executive Director's Report: Lizzie Howard

a. Team Fees due - \$125

b. Meet Schedule completed. No problems with scheduling as there is even number o teams.

City Teams swimming against each other to lower cost. In the next week, meet schedule will be

released by Lizzie. If there are any mistakes, please email Lizzie to correct it on master schedule.

c. ISL Pre-employment Fees for 18+ coaches- \$39.99 Drug Screening, \$6.50 Background check

d. ISL Pre-Employment Fees for all coaches-Abuse Prevention Program-\$15.00 (good for 2 years)

e. CPR-Red Cross-changes

f. Hiring dates for Coaches – (5/21,5/31,6/4,6/7), also on websites

g. Registration link live -2/28/13(Reg. info will go directly to Registrars and Presidents via email). Registration code will be sent out the next few days. E-check option is less expensive instead of paying by credit card.

h. Champs-30th season.

i. Coaches Salary recap-2013.

j. Resource for Team Websites (look at Portola Springs Website): www.swim-team.us -Rich Waldis

e. Team information link-update as info changes

f. Ribbons orders due March 21 Meeting-will send form via email-invoice teams after March. Ribbon order forms will be sent in next two weeks. There will be no year on the Champs medals so we can use leftover medals for the following year.

g. To use City facilities/IUSD for team events, teams needs to go through Lizzie. Need to complete forms and it takes 2 weeks to process application. Recommend to submit requests now.

8. New Business:

a. EB is recommending Will Ko-QH-Exec Board Secretary Elect (approved). Lizzie recommends having swim representative on HOA to improve communications.

b. VP/Website - Open

c. Payroll Practices- tracking all paid coaches officials through google link that will be sent by Lizzie-must confirm every 2 weeks and all coaches must

calculate daily to no less than \$9 per hour. It's important to keep track of hours to make sure that coaches are paid more than minimal wage, especially the younger junior coaches. On spread sheet, only log **paid** hours, and **not volunteer** hours.

d. Photo Disclaimer required by each team. Photos submitted after meets can be on Irvine World News, Twitter,Facebook.

e. Insurance-Coaches who give lessons must have liability insurance. For \$300, 1 million dollar coverage for an entire year can be obtained that is coach specific, not facility specific. Please look into https://www.phly.com/productsfw/FWI_FitFacility.aspx

f. Officials Contacts-Lizzie will be sending info regarding official fees.

g. ISL Social Media-Please encourage use of Twitter and FB

f. Season dates June 9-August 16, Champs meet August 10, 2014.

Adjournment - Next Meeting March 20, 2014 – WOOLLETT AQUATICS