

TEAM JOBS

COLLEGE PARK-ANNOUNCER

- Attend facility walkthrough on 8/5 -6:30pm
- 3 Announcers for the full meet (break provided by 3rd announcer)
- Review sound needs, mics, etc. with Larson Lighting and Audio at walk through.
- TIMERS-15

COLONY-HEAD TABLE

- Ribbons/Medals labels/sorting/Running
- Give detailed instruction to volunteers on admin assistance, and awards
- Meet administrator and board operators already booked
- 24 Volunteers needed in various shifts:
 - 5 results poster -2 per shift (3 shifts)
 - 5 runners – 2 per shift (3 shifts)
 - 11 Ribbon writers – (3 volunteers 9am-12pm, 6 volunteers 12-4pm)
 - 2 Record Checkers – 2 shifts (10:30-1:30pm and 1:30-end)
 - 1 Set up admin – 7:00am-9:00am

COURTSIDE-CONCESSIONS (LEAD ROLE)

- 25 Volunteers (up to CS to divide shifts/work with NP on shifts)
- Lil Shavers, Juice it Up, Food Trucks
- Woollett Concessions Window Sales
- Menu to me by 8/2
- Morning starting bank provided by CS-\$500
- Storage in advance on Friday evening
- 1 parking spot available to CS

DEERFIELD-RED READY BENCH (SUPPORT) WITH VILLAGE PARK (LEAD)

- PROVIDE EVENT # STAND
- TEAMS TO PROVIDE EZ UPS IF AVAILABLE TO COVER READY BENCH AND WALKWAY-working with city for more EZ Ups
- 6 TIMERS

GREENTREE-MARSHALL

- ATTEND WALKTHROUGH, 8/5 time 6:30
- 18 MARSHALS
- 6 TIMERS

HERITAGE PARK-CLEAN UP (DECK-all tear down and clean up of deck-both meets)

- 6 Workers to breakdown and clean up Blue Meet (early)

- 6 Workers to help breakdown pool deck after Red Meet
 - Deck breakdown will be your team's responsibility
- 12 TIMERS

NORTH IRVINE-WARM UP POOL MONITOR

- Will be provided Orange Vests
- Will need to monitor warm up pool 8:00am-4:00pm
 - 2 Volunteers needed per shift
 - No diving
 - No Running
 - No playing in the pool
- 12 TIMERS

NORTHWOOD POINTE FLASH-SET UP

- Friday campsite set up 5 workers
- National Anthem Singer-VP to provide contact
- 15 TIMERS

NORTHPARK-CONCESSIONS

- Lil Shavers, Juice it Up, Food Trucks
- Woollett Concessions Window Sales
- Menu to me by 8/2
- Morning starting bank provided by CS-\$500
- Storage in advance will be on Friday evening
- 1 reserved parking spot to NP

OAK CREEK- BLUE READY BENCH

- Provide Laminted cards in six sets of colors, numbered 1-6.
- Help Strategize best practice (will ask teams to put swimmer name on arm)
- Keep shifts as long as possible for continuity
- 3 TIMERS

PARK PASEO-SET UP (6-8 workers)

- Morning of Meet-5:00am set up (or some Friday night-TBD)
- Set up Pre-ceremony area- 2 rows of 8
- Attend walk through 8/5 6:30pm
- 15 TIMERS

PORTOLA SPRINGS

- Parking Lot Monitor
- Need 5 volunteers to assist with roping off parking for 40-lottery parking stalls **5:00am arrival** (work until 8:00am)
- 2 additional monitor until 9:30am

- ISL will provide caution tape,
- Workers will need own chairs if they want
- Cones if available
- Lizzie to provide list of parking VIPS and team lotto
- 15 TIMERS

QUAIL HILL-HOSPITALITY

- Provide Coolers with ice and water (2 at Head Table, 4 at Red Pool, 4 at Blue Pool)
- Donated water-Ralph's, location and time for pick up TBD
- Plan and Provide Lunch for Officials-Pizza/Subway/Togos Sandwich, Fruit, Dessert-request donations from local lunch place.
- 1 reserved parking spot for HOSP.
- 15 TIMERS

SOUTH IRVINE-CLEAN UP-CAMPSITE

PLEASE BE SURE YOUR VOLUNTEERS KNOW THIS IS AN END OF MEET JOB – 3PM AND ASSIGN SPECIFIC PARENTS

- \$500 deposit collected from each team for trash
- City Staff will be working all day removing bagged trash from Campsite from 10:00am-end
- Each team will be responsible for bagging their trash during the meet.
- Each team will be checked out by South Irvine and Woodbury Waves (teams divided once campsites determined) and will receive deposit back when campsite is cleaned up and broken down
- End of Meet-Provide 10 or more workers
- Break down and stack recycle Waste Management bins in good shape-move to front of Woollett
- Collect wooden team stakes
- Move any bags of trash left at campsites (deposit retained) to cart path for pick up by City (TBD)
- 12 TIMERS

TURTLE ROCK BROADMOOR –APPAREL

- Distribute order form and instructions
- Send reminder emails about pending order deadline
- Orders will be collected by Lizzie, tallied and ordered
- Receive and hand out team orders at location TBD
- Bring orders to August CC meeting
- Sales at Champs-provide 2 6 foot tables, 1 EZ UP
- Provide cash bank of \$200 (small bills)
- Sell extra items
- Arrive at 7:45am – sell at 8:00am
- 12 TIMERS

TURTLE ROCK HIGHLAND-HEAD TIMER

- Handout
- Bring your team's watches

VILLAGE PARK-RED READY BENCH

- Provide EZ ups to cover swimmers Ready Bench and walk way to meet
- Work with Deerfield on process
- 3 TIMERS

WESTPARK –PROGRAMS

- Program – Michelle to compile/format
- Pick up programs and deliver to Champs Comm meeting on 8/14
- Sell Programs morning of -table by door at Woollett-2 people
- Bring small bills, bank \$300
- Start selling at 7am
- 15 TIMERS

WOODBURGE-BLUE READY BENCH

- Help Strategize best practices w/Oak Creek
- Keep shifts as long as possible for continuity
- 6 TIMERS

WOODBURY-CLEAN-UP CAMPSITES

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- End of Meet-Provide 14 or more workers
- Break down and stack recycle Waste Management bins in good shape-move to front of Woollett
- Collect wooden team stakes move to front of Woollett
- Move any bags of trash left at campsites (deposit retained) to cart path for pick up by City (TBD)
- 12 TIMERS